



October 10, 2023

For Immediate Release –The City of Keizer is soliciting **Letters of Interest** for volunteers to be considered to serve on the **Community Diversity Engagement Committee**. The Committee consists of 9 voting members (2 members of the Keizer City Council, 6 citizen-at-large members, and 1 youth member). Each Councilor will appoint a citizen-at-large member; the Mayor will appoint the youth member and 2 Councilors. The appointments are made in the sole discretion of the Council member. Appointees will be expected to think broadly in terms of how issues of racism, sexism, ableism, and other discriminatory and prejudicial biases impact all residents in Keizer. **Submitting a Letter of Interest is not a requirement to serve on the Committee or a guarantee of appointment to the Committee.**

The Committee's purpose is to act in an advisory capacity to the Keizer City Council and advise on action for community engagement by:

1. Listening to understand. Keizer wants to let everyone know we are all included when we talk about the Keizer community and are important for our community to thrive holistically,
2. Using what is heard to create recommendations for action plan(s) for increasing community engagement and communication on progress in civic processes,
3. Acting on the values included in the Resolution for Justice, Equity, Diversity and Inclusion.

The Committee is tasked to assist the City Council in developing action recommendations for community engagement in civic processes in the following areas:

1. Collaboration with Council, other city committees, commissions and neighborhood associations to increase active participation and recommend culturally responsive actions,
2. Collaboration with other organizations (historical/cultural/arts, business organizations, faith community, community based organizations, education, and additional sectors not usually included),
3. Collaborating in community opportunities to have conversation, celebration, relationship building,
4. Recommending additions or subtractions of national observances/ commemorative/heritage months,
5. Help develop metrics and yearly report on tasks identified and the data needed to better understand culturally responsive provision of services and public participation,
6. Assist in identifying leaders and build leadership capacity of underrepresented and underserved communities.

Each non-Councilor member shall be appointed for a three-year term, except for the initial terms. The initial terms of the non-Councilor members shall be staggered so that not more than three will expire in the same year.

Anyone interested in submitting a **Letter of Interest** to serve on the Community Diversity Engagement Committee should submit the letter to Dawn Wilson, Deputy City Recorder. Letters must be received no later than **5:00 p.m. on October 25, 2023**. Letters may be emailed to wilsond@keizer.org or mailed to PO Box 21000, Keizer, OR 97307. For additional information, you may contact the Deputy City Recorder at 503.856.3418.

The City of Keizer is committed to a culturally diverse work place. ADA/EOE
"We're Building a Better Community - Together"